

Privacy Policy

```
<style>
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    background: transparent !important;
  }
  [data-custom-class='title'], [data-custom-class='title'] * {
    font-family: Arial !important;
    font-size: 26px !important;
    color: #000000 !important;
  }
  [data-custom-class='subtitle'], [data-custom-class='subtitle'] * {
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    color: #595959 !important;
    font-size: 14px !important;
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    font-size: 19px !important;
    color: #000000 !important;
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    color: #000000 !important;
  }
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    font-size: 14px !important;
    font-family: Arial !important;
  }
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    color: #3030F1 !important;
    font-size: 14px !important;
    font-family: Arial !important;
    word-break: break-word !important;
  }
</style>

  <div data-custom-class="body">
    <div><strong><span style="font-size: 26px;"><span data-custom-class="title"><bdt
class="block-component"></bdt><bdt class="question">PRIVACY POLICY</bdt><bdt
class="statement-end-if-in-editor"></bdt></span></span></strong></div><div><br></div><div>
<span style="color: rgb(127, 127, 127);"><strong><span style="font-size: 15px;"><span
```

Last updated **June 07, 2023**

This privacy notice for **Be Your Own Boss LLC** (**Company** **we**, "**us**," or "**our**") describes how and why we might collect, store, use, and/or share (**process**) your information when you use our services (**Services**), such as when you:

- Visit our website **byob-podcast.com** at **byob-podcast.com**, or any website of ours that links to this privacy notice
- Engage with us in other related ways, including any sales, marketing, or events

Questions or concerns? Reading this privacy notice will help you understand your privacy rights and choices. If you do not agree with our policies and practices, please do not use our Services. If

you still have any questions or concerns, please contact us at beyourownboss.pod@gmail.com.

SUMMARY OF KEY POINTS

This summary provides key points from our privacy notice, but you can find out more details about any of these topics by clicking the link following each key point or by using our [table of contents](#) below to find the section you are looking for.

What personal information do we process? When you visit, use, or navigate our Services, we may process personal information depending on how you interact with **Be Your Own Boss LLC** and the Services, the choices you make, and the products and features you use. Learn more about [personal information you disclose to us](#).

Do we process any sensitive personal information? We do not process sensitive personal information.

Do we receive any information from third parties? We do not receive any information from third parties.

How do we process your information? We process your information to provide, improve, and administer our Services, communicate with you, for security and fraud prevention, and to comply with law. We may also process your information for other purposes with your consent. We process your information only when we have a valid legal reason to do so. Learn more about [how we process your information](#).

In what situations and with which parties do we share personal information? We may

share information in specific situations and with specific **third parties**. Learn more about [when and with whom we share your personal information](#).

How do we keep your information safe? We have **organizational** and technical processes and procedures in place to protect your personal information. However, no electronic transmission over the internet or information storage technology can be guaranteed to be 100% secure, so we cannot promise or guarantee that hackers, cybercriminals, or other **unauthorized** third parties will not be able to defeat our security and improperly collect, access, steal, or modify your information. Learn more about [how we keep your information safe](#).

What are your rights? Depending on where you are located geographically, the applicable privacy law may mean you have certain rights regarding your personal information. Learn more about [your privacy rights](#).

How do you exercise your rights? The easiest way to exercise your rights is by **submitting a** [data subject access request](https://app.termly.io/notify/ec29d16d-61cf-47c9-8dba-c2e69a53bf86), or by contacting us. We will consider and act upon any request in accordance with applicable data protection laws.

Want to learn more about what **Be Your Own Boss LLC does with any information we collect?**

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Review the privacy notice in full

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</div><div style="line-height: 1.5;">
</div><div id="infocollect" style="line-height: 1.5;">1. WHAT INFORMATION DO WE COLLECT?</div><div style="line-height: 1.5;">
</div><div id="personalinfo" style="line-height: 1.5;">Personal information you disclose to us</div><div><div>
</div><div style="line-height: 1.5;">In Short: We collect personal information that you provide to us.</div></div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;">We collect personal information that you voluntarily provide to us when you <bdt class="block-component"></bdt>register on the Services, <span

style="font-size: 15px;"><bdt class="statement-end-if-in-editor"></bdt>express an interest in obtaining information about us or our products and Services, when you participate in activities on the Services, or otherwise when you contact us.</div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><bdt class="block-component"></bdt></div><div style="line-height: 1.5;">Personal Information Provided by You. The personal information that we collect depends on the context of your interactions with us and the Services, the choices you make, and the products and features you use. The personal information we collect may include the following:<bdt class="forloop-component"></bdt></div><li style="line-height: 1.5;"><bdt class="question">names</bdt><div style="line-height: 1.5;"><bdt class="forloop-component"></bdt></div><li style="line-height: 1.5;"><bdt class="question">email addresses</bdt><div style="line-height: 1.5;"><bdt class="forloop-component"></bdt></div><li style="line-height: 1.5;"><bdt class="question">mailing addresses</bdt><div style="line-height: 1.5;"><bdt class="forloop-component"></bdt></div><li style="line-height: 1.5;"><bdt class="question">billing addresses</bdt><div style="line-height:

1.5;"><bdt class="forloop-component"></bdt></div><li style="line-height: 1.5;"><bdt class="question">debit/credit card numbers</bdt><div style="line-height: 1.5;"><bdt class="forloop-component"></bdt><bdt class="statement-end-if-in-editor"></bdt></div><div id="sensitiveinfo" style="line-height: 1.5;">Sensitive Information. <bdt class="block-component"></bdt>We do not process sensitive information.</div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><bdt class="else-block"></bdt><bdt class="block-component"></bdt></div><div style="line-height: 1.5;">Payment Data. We may collect data necessary to process your payment if you make purchases, such as your payment instrument number, and the security code associated with your payment instrument. All payment data is stored by<bdt class="forloop-component"></bdt><bdt class="block-component"></bdt> <bdt class="question">Wix</bdt><bdt class="block-component"></bdt><bdt

INFORMATION?

In Short: We process your information to provide, improve, and administer our Services, communicate with you, for security and fraud prevention, and to comply with law. We may also process your information for other purposes with your consent.

We process your personal information for a variety of reasons, depending on how you interact with our Services, including:

- To facilitate account creation and authentication and otherwise manage user accounts. We may process your information so you can create and log in to your account, as well as keep your account in working order.
- To deliver and facilitate delivery of services to the user. We may process your information to provide you with the requested service.

We will only keep your personal information for as long as it is necessary for the purposes set out in this privacy notice, unless a longer retention period is required or permitted by law (such as tax, accounting, or other legal requirements).

No purpose in this notice will require us keeping your personal information for longer than

the period of time in which users have an account with us

When we have no ongoing legitimate business need to process your personal information, we will either delete or anonymize such information, or, if this is not possible (for example, because your personal information has been stored in backup archives), then we will securely store your personal information and isolate it from any further processing until deletion is possible.

5. HOW DO WE KEEP YOUR INFORMATION SAFE?

In Short: We aim to protect your personal information through a system of organizational and technical security measures.

We have implemented appropriate and reasonable technical and organizational security measures designed to protect the security of any personal information we process. However, despite our safeguards and efforts to secure your information, no electronic transmission over the Internet or information storage technology can be guaranteed to be 100% secure, so we cannot promise or guarantee that hackers, cybercriminals, or other unauthorized third parties will not be able to defeat our security and improperly collect, access, steal, or modify your information. Although we will do our best to protect your personal information, transmission of personal information to and from our Services

is at your own risk. You should only access the Services within a secure environment.

6. DO WE COLLECT INFORMATION FROM MINORS?

In Short: We do not knowingly collect data from or market to children under 18 years of age.

We do not knowingly solicit data from or market to children under 18 years of age. By using the Services, you represent that you are at least 18 or that you are the parent or guardian of such a minor and consent to such minor dependent's use of the Services. If we learn that personal information from users less than 18 years of age has been collected, we will deactivate the account and take reasonable measures to promptly delete such data from our records. If you become aware of any data we may have collected from children under age 18, please contact us at beyourownboss.pod@gmail.com.

7. WHAT ARE YOUR PRIVACY RIGHTS?

In Short: You may review, change, or terminate your account at any time.

class="block-component"></bdt></div><div style="line-height: 1.5;"></div><div style="line-height: 1.5;">If you are located in the EEA or UK and you believe we are unlawfully processing your personal information, you also have the right to complain to your <a data-custom-class="link" href="https://ec.europa.eu/justice/data-protection/bodies/authorities/index_en.htm" rel="noopener noreferrer" target="_blank">Member State data protection authority or UK data protection authority.</div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;">If you are located in Switzerland, you may contact the <a data-custom-class="link" href="https://www.edoeb.admin.ch/edoeb/en/home.html" rel="noopener noreferrer" target="_blank">Federal Data Protection and Information Commissioner.</div><div style="line-height: 1.5;">
</div><div id="withdrawconsent" style="line-height: 1.5;"><u>Withdrawing your consent:</u> If we are relying on your consent to process your personal information,<bdt class="block-component"></bdt> which may be express and/or implied consent depending on the applicable law,<bdt class="statement-end-if-in-editor"></bdt> you have the right to withdraw your consent at any time. You can withdraw your consent at any time by contacting us by using the contact details provided in the section <bdt class="block-component"></bdt><bdt class="statement-end-if-in-editor"></bdt><a data-custom-class="link" href="#contact">HOW CAN YOU CONTACT US ABOUT THIS NOTICE?<bdt class="block-component"></bdt><bdt class="block-component"></bdt></div>

below

However, please note that this will not affect the lawfulness of the processing before its withdrawal nor, when applicable law allows, will it affect the processing of your personal information conducted in reliance on lawful processing grounds other than consent.

Opting out of marketing and promotional communications: You can unsubscribe from our marketing and promotional communications at any time by

or by contacting us using the details provided in the section

[HOW CAN YOU CONTACT US ABOUT THIS NOTICE?](#)

below. You will then be removed from the marketing lists. However, we may still communicate with you — for example, to send you service-related messages that are necessary for the administration and use of your account, to respond to service requests, or for other non-marketing purposes.

Account Information

If you would at any time like to review or change the information in your account or terminate your account, you can:

- Contact us using the contact information provided.
- Log in to your account settings and update your user account.

Upon your request to terminate your account, we will deactivate or delete your account and information from our

active databases. However, we may retain some information in our files to prevent fraud, troubleshoot problems, assist with any investigations, enforce our legal terms and/or comply with applicable legal requirements.

class="question">beyourownboss.pod@gmail.com</p></div><div style="line-height: 1.5;">
</div><div id="DNT" style="line-height: 1.5;"><span data-cust

8. CONTROLS FOR DO-NOT-TRACK

FEAT

Most web browsers and some mobile operating systems and mobile applications include a Do-Not-Track (<div style="line-height: 1.5;">
</div><div id="caresidents" style="line-height: 1.5;"><span data-cust

recognizing and implementing DNT signals has been finalized. As such, we do not currently respond to DNT browser signals or any other mechanism that automatically communicates your choice not to be tracked online. If a standard for online tracking is adopted that we must follow in the future, we will inform you about that practice in a revised version of this privacy notice.

9. DO CALIFORNIA RESIDENTS HAVE SPECIFIC PRIVACY

RIGHTS?

In Short: Yes, if you are a resident of California, you are granted specific rights regarding access to your personal information.

California Civil Code Section 1798.83, also known as the "Shine The Light" law, permits our users who are California residents to request and obtain from us, once a year and free of charge, information about categories of personal information (if any) we disclosed to third parties for direct marketing purposes and the names and addresses of all third parties with which we shared personal information in the immediately preceding calendar year. If you are a California resident and would like to make such a request, please submit your request in writing to us using the contact information provided below.

If you are under 18 years of age, reside in California, and have a registered account with Services, you have the right to request removal of unwanted data that you publicly post on the Services. To request removal of such data, please contact us using the contact information provided below and include the email address associated with your account and a statement that you reside in California. We will make sure the data is not publicly displayed on the Services, but please be aware that the data may not be completely or comprehensively removed from all our systems (e.g. backups, etc.).

CCPA Privacy Notice

The California Code of Regulations defines a "resident" as:

- every individual who is in the State of California for other than a temporary or transitory purpose and
- every individual who is domiciled in the State of California who is outside the State of California for a

temporary or transitory purpose

All other individuals are defined as "non-residents."

If this definition of "resident" applies to you, we must adhere to certain rights and obligations regarding your personal information.

What categories of personal information do we collect?

We have collected the following categories of personal information in the past twelve (12) months:

Category
Examples
Collected
A. Identifiers

Contact details, such as real name, alias, postal address, telephone or mobile contact number, unique personal identifier, online identifier, Internet Protocol address, email address, and account name

vertical-align: middle; border-right: 1px solid black; border-top: 1px solid black;"/>
style="line-height: 1.5;"/>
</div><div style="line-height: 1.5;"/>

<bdt class="block-component"></bdt>YES<bdt
class="else-block"></bdt></div><div style="line-height:
1.5;"/>

</div></td></tr><tr><td style="width: 33.8274%; border-left: 1px solid black;
border-right: 1px solid black; border-top: 1px solid black;"/>
<div style="line-height: 1.5;"/>

B. Personal information categories listed in the
California Customer Records statute</div></td><td style="width:
51.4385%; border-right: 1px solid black; border-top: 1px solid black;"/>
<div style="line-height:
1.5;"/>

Name, contact information, education,
employment, employment history, and financial
information</div></td><td style="width: 14.9084%; text-align: center;
border-right: 1px solid black; border-top: 1px solid black;"/>
<div style="line-height:
1.5;"/>

</div><div style="line-height: 1.5;"/>

<bdt class="block-component"></bdt>YES<bdt
class="else-block"></bdt></div><div style="line-height:
1.5;"/>

</div></td></tr><tr><td style="width: 33.8274%; border-left: 1px solid black;
border-right: 1px solid black; border-top: 1px solid black;"/>
<div style="line-height: 1.5;"/>

C. Protected classification characteristics under
California or federal law</div></td><td style="width: 51.4385%;
border-right: 1px solid black; border-top: 1px solid black;"/>
<div style="line-height: 1.5;"/>

Gender and date of
birth</div></td><td style="width: 14.9084%; text-align: center;
border-right: 1px solid black; border-top: 1px solid black;"/>
<div style="line-height:
1.5;"/>

</div><div style="line-height: 1.5;"/>

<bdt class="block-component"></bdt>NO<bdt
class="statement-end-if-in-editor"></bdt></div><div style="line-height:
1.5;"/>

</div></td></tr><tr><td style="width: 33.8274%; border-left: 1px solid black;
border-right: 1px solid black; border-top: 1px solid black;"/>
<div style="line-height: 1.5;"/>

D. Commercial
information</div></td><td style="width: 51.4385%; border-right: 1px
solid black; border-top: 1px solid black;"/>
<div style="line-height: 1.5;"/>
<span style="font-size:
15px; color: rgb(89, 89, 89);"/>

Transaction information, purchase history, financial details, and
payment information</div></td><td style="width: 14.9084%; text-align:
center; border-right: 1px solid black; border-top: 1px solid black;"/>
<div style="line-height:

1.5;">
</div><div style="line-height: 1.5;"><bdt class="block-component"></bdt>NO<bdt class="statement-end-if-in-editor"></bdt></div><div style="line-height: 1.5;">
</div></td></tr><tr><td style="width: 33.8274%; border-left: 1px solid black; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">E. Biometric information</div></td><td style="width: 51.4385%; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">Fingerprints and voiceprints</div></td><td style="width: 14.9084%; text-align: center; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><bdt class="block-component"></bdt>NO<bdt class="statement-end-if-in-editor"></bdt></div><div style="line-height: 1.5;">
</div></td></tr><tr><td style="width: 33.8274%; border-left: 1px solid black; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">F. Internet or other similar network activity</div></td><td style="width: 51.4385%; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">Browsing history, search history, online <bdt class="block-component"></bdt>behavior<bdt class="statement-end-if-in-editor"></bdt>, interest data, and interactions with our and other websites, applications, systems, and advertisements</div></td><td style="width: 14.9084%; text-align: center; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><bdt class="block-component"></bdt>NO<bdt class="statement-end-if-in-editor"></bdt></div><div style="line-height: 1.5;">
</div></td></tr><tr><td style="width: 33.8274%; border-left: 1px solid black; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">G. Geolocation data</div></td><td style="width: 51.4385%; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">Device location</div></td><td style="width: 14.9084%; text-align: center; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><span

style="font-size: 15px; color: rgb(89, 89, 89);"><bdt class="block-component"></bdt>NO<bdt class="statement-end-if-in-editor"></bdt></div><div style="line-height: 1.5;">
</div></td></tr><tr><td style="width: 33.8274%; border-left: 1px solid black; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">H. Audio, electronic, visual, thermal, olfactory, or similar information</div></td><td style="width: 51.4385%; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">Images and audio, video or call recordings created in connection with our business activities</div></td><td style="width: 14.9084%; text-align: center; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><bdt class="block-component"></bdt>NO<bdt class="statement-end-if-in-editor"></bdt></div><div style="line-height: 1.5;">
</div></td></tr><tr><td style="width: 33.8274%; border-left: 1px solid black; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">I. Professional or employment-related information</div></td><td style="width: 51.4385%; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">Business contact details in order to provide you our Services at a business level or job title, work history, and professional qualifications if you apply for a job with us</div></td><td style="width: 14.9084%; text-align: center; border-right: 1px solid black; border-top: 1px solid black;"><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><bdt class="block-component"></bdt>NO<bdt class="statement-end-if-in-editor"></bdt></div><div style="line-height: 1.5;">
</div></td></tr><tr><td style="border-left: 1px solid black; border-right: 1px solid black; border-top: 1px solid black; width: 33.8274%;"><div style="line-height: 1.5;">J. Education Information</div></td><td style="border-right: 1px solid black; border-top: 1px solid black; width: 51.4385%;"><div style="line-height: 1.5;">Student records and directory information</div></td><td style="text-align: center; border-right: 1px solid black; border-top: 1px solid black; width: 14.9084%;"><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"></div></td></tr></table>

data-custom-class="body_text"><bdt class="block-component"></bdt>NO<bdt class="statement-end-if-in-editor"></bdt></div><div style="line-height: 1.5;">
</div></td></tr><tr><td style="border-width: 1px; border-color: black; border-style: solid; width: 33.8274%;"><div style="line-height: 1.5;">K. Inferences drawn from other personal information</div></td><td style="border-bottom: 1px solid black; border-top: 1px solid black; border-right: 1px solid black; width: 51.4385%;"><div style="line-height: 1.5;">Inferences drawn from any of the collected personal information listed above to create a profile or summary about, for example, an individual's preferences and characteristics</div></td><td style="text-align: center; border-right: 1px solid black; border-bottom: 1px solid black; border-top: 1px solid black; width: 14.9084%;"><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><bdt class="block-component"></bdt>NO<bdt class="statement-end-if-in-editor"></bdt></bdt></div><div style="line-height: 1.5;">
</div></td></tr><tr><td style="border-left: 1px solid black; border-right: 1px solid black; border-bottom: 1px solid black;">L. Sensitive Personal Information</td><td style="border-right: 1px solid black; border-bottom: 1px solid black; line-height: 1.5;"><bdt class="block-component"></bdt></td><td data-custom-class="body_text" style="border-right: 1px solid black; border-bottom: 1px solid black; text-align: center; line-height: 1.5;">
<bdt class="block-component"></bdt>NO<bdt class="statement-end-if-in-editor"></bdt></bdt>

</td></tr></tbody></table><div style="line-height: 1.5;"><bdt class="block-component"></bdt></div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><bdt class="block-component"></bdt>We will use and retain the collected personal information as needed to provide the Services or for:<bdt class="block-component"></bdt></div><li style="line-height: 1.5;">Category A - <bdt class="question">As long as the user has an account with us</bdt><bdt class="statement-end-if-in-editor"></bdt><div style="line-height: 1.5;"><bdt class="block-component"></bdt></div><li style="line-height: 1.5;">Category B - <bdt class="question">As long as the user has an account with us</bdt><bdt class="statement-end-if-in-editor"></bdt><div style="line-height: 1.5;"><bdt class="block-component"></bdt><div style="line-height: 1.5;"><span

Participation in customer surveys or contests;

- Facilitation in the delivery of our Services and to respond to your inquiries.

How do we use and share your personal information?

More information about our data collection and sharing practices can be found in this privacy notice

><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;">You may contact us <bdt class="block-component"></bdt>by email at <bdt class="question">beyourownboss.pod@gmail.com</bdt>, <bdt class="statement-end-if-in-editor"></bdt><bdt class="block-component"></bdt><bdt class="block-component"></bdt>by visiting <bdt class="question">https://www.byob-podcast.com/about-contact</bdt>, <bdt class="statement-end-if-in-editor"></bdt><bdt class="block-component"></bdt>or by referring to the contact details at the bottom of this document.</div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;">If you are using an <bdt class="block-component"></bdt>authorized<bdt class="statement-end-if-in-editor"></bdt> agent to exercise your right to opt out we may deny a request if the <bdt class="block-component"></bdt>authorized<bdt class="statement-end-if-in-editor"></bdt> agent does not submit proof that they have been validly <bdt class="block-component"></bdt>authorized<bdt class="statement-end-if-in-editor"></bdt> to act on your behalf.</div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;">Will your information be shared with anyone else?</div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;">We may disclose your personal information with our service providers pursuant to a written contract between us and each service provider. Each service provider is a for-profit entity that processes the information on our behalf, following the same strict privacy protection obligations mandated by the CCPA.</div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;">We may use your personal information for our own business purposes, such as for undertaking internal research for technological development and demonstration. This is not considered to be <bdt class="block-component"></bdt>"selling"<bdt class="statement-end-if-in-editor"></bdt> of your personal information.<bdt class="block-component"></bdt></div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;">

the business or commercial purpose for collecting, selling, or sharing personal information; and

In accordance with applicable law, we are not obligated to provide or delete consumer information that is de-identified in response to a consumer request or to re-identify individual data to verify a consumer request.

Right to Non-Discrimination for the Exercise of a Consumer’s Privacy Rights

We will not discriminate against you if you exercise your privacy rights.

Right to Limit Use and Disclosure of Sensitive Personal Information

We do not process consumer’s sensitive personal information.

Verification

Upon receiving your request, we will need to verify your identity to determine you are the same person about whom we have the information in our system. These verification efforts require us to ask you to provide information so that we can match it with information you have previously provided us. For instance, depending on the type of request you submit, we may ask you to provide

certain information so that we can match the information you provide with the information we already have on file, or we may contact you through a communication method (e.g. phone or email) that you have previously provided to us. We may also use other verification methods as the circumstances dictate.

We will only use personal information provided in your request to verify your identity or authority to make the request. To the extent possible, we will avoid requesting additional information from you for the purposes of verification. However, if we cannot verify your identity from the information already maintained by us, we may request that you provide additional information for the purposes of verifying your identity and for security or fraud-prevention purposes. We will delete such additionally provided information as soon as we finish verifying you.

Other privacy rights

You may object to the processing of your personal information.

You may request correction of your personal data if it is incorrect or no longer relevant, or ask to restrict the processing of the information.

Consumer means a natural person who is a resident of the Commonwealth acting only in an individual or household context. It does not include a natural person acting in a commercial or employment context.

Personal data means any information that is linked or reasonably linkable to an identified or identifiable natural person. Personal data does not include de-identified data or publicly available information.

Sale of personal data means the exchange of personal data for monetary consideration.

If this definition applies to you, we must adhere to certain rights and obligations regarding your personal data.

The information we collect, use, and disclose about you will vary depending on how you interact with Be Your Own Boss LLC and our Services. To find out more, please visit the following links:

- Personal data we collect
- How we use your personal data
- When and with whom we share your personal data
- Your rights with respect to your personal data

Right to be informed whether or not we are processing your personal data

Right to access your personal data

Right to correct inaccuracies in your personal data

Right to request deletion of your personal data

Right to obtain a copy of the personal data you previously shared with us

Right to opt out of the processing of your personal data if it is used for targeted advertising, the sale of personal data, or profiling in furtherance of decisions that produce legal or similarly significant effects (<profiling>)

Be Your Own Boss LLC has not sold any personal data to third parties for business or commercial purposes. Be Your Own Boss LLC will not sell personal data in the future belonging to website visitors, users, and other consumers.

Exercise your rights provided under the Virginia CDPA

More information about our data collection and sharing practices can be found in this privacy notice.

You may contact us by email at beyourownboss.pod@gmail.com, by submitting a [data subject access request](https://app.termly.io/notify/ec29d16d-61cf-47c9-8dba-c2e69a53bf86), or by referring to the contact details at the bottom of this document.

1.5;">If you are using an
<bdt class="block-component"></bdt>authorized<bdt class="statement-end-if-in-editor"></bdt>
agent to exercise your rights, we may deny a request if the <bdt
class="block-component"></bdt>authorized<bdt class="statement-end-if-in-editor"></bdt> agent
does not submit proof that they have been validly <bdt
class="block-component"></bdt>authorized<bdt class="statement-end-if-in-editor"></bdt> to act
on your behalf.</div><div style="line-height: 1.5;">
</div><div
style="line-height: 1.5;"><u><span
data-custom-class="body_text">Verification process</u></div><div
style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><span style="font-size:
15px;">We may request that you provide additional
information reasonably necessary to verify you and your consumer's request. If you submit the
request through an <bdt class="block-component"></bdt>authorized<bdt
class="statement-end-if-in-editor"></bdt> agent, we may need to collect additional information to
verify your identity before processing your request.</div><div style="line-height:
1.5;">
</div><div style="line-height: 1.5;"><span
data-custom-class="body_text">Upon receiving your request, we will respond without undue
delay, but in all cases, within forty-five (45) days of receipt. The response period may be
extended once by forty-five (45) additional days when reasonably necessary. We will inform you
of any such extension within the initial 45-day response period, together with the reason for the
extension.</div><div style="line-height: 1.5;">
</div><div style="line-height:
1.5;"><u>Right to
appeal</u></div><div style="line-height: 1.5;"><span style="font-size:
15px;">
</div><div style="line-height: 1.5;"><span
data-custom-class="body_text">If we decline to take action regarding your request, we will
inform you of our decision and reasoning behind it. <span
data-custom-class="body_text">If you wish to appeal our decision, please email us at <bdt
class="block-component"></bdt><bdt
class="question">beyourownboss.pod@gmail.com</bdt><bdt class="else-block"></bdt>. Within
sixty (60) days of receipt of an appeal, we will inform you in writing of any action taken or not
taken in response to the appeal, including a written explanation of the reasons for the decisions.
If your appeal if denied, you may contact the <a
href="https://www.oag.state.va.us/consumer-protection/index.php/file-a-complaint"
rel="noopener noreferrer" target="_blank"><span
data-custom-class="link">Attorney General to submit a complaint<span
style="font-size: 15px;">.<bdt
class="statement-end-if-in-editor"></bdt></div><div style="line-height:
1.5;">
</div><div id="policyupdates" style="line-height: 1.5;"><span style="color: rgb(127,
127, 127);"><span style="font-size: 15px;
color: rgb(89, 89, 89);"><span id="control"
style="color: rgb(0, 0, 0);">11. DO WE MAKE
UPDATES TO THIS
NOTICE?</div><div
style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><span style="font-size: 15px;

color: rgb(89, 89, 89);">In Short: Yes, we will update this notice as necessary to stay compliant with relevant laws.</div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;">We may update this privacy notice from time to time. The updated version will be indicated by an updated <bdt class="block-component"></bdt> Revised<bdt class="statement-end-if-in-editor"></bdt> date and the updated version will be effective as soon as it is accessible. If we make material changes to this privacy notice, we may notify you either by prominently posting a notice of such changes or by directly sending you a notification. We encourage you to review this privacy notice frequently to be informed of how we are protecting your information.</div><div style="line-height: 1.5;">
</div><div id="contact" style="line-height: 1.5;">12. HOW CAN YOU CONTACT US ABOUT THIS NOTICE?</div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;">If you have questions or comments about this notice, you may <bdt class="block-component"></bdt>email us at <bdt class="question">beyourownboss.pod@gmail.com</bdt><bdt class="statement-end-if-in-editor"></bdt> or contact us by post at:</div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><bdt class="question">Be Your Own Boss LLC</bdt><bdt class="block-component"></bdt></bdt></div><div style="line-height: 1.5;"><bdt class="question">303 S Broadway</bdt><bdt class="block-component"></bdt></div><div style="line-height: 1.5;"><bdt class="question">Ste 200-516<bdt

class="statement-end-if-in-editor"></bdt></bdt></div><div style="line-height: 1.5;"><bdt class="question">Denver</bdt><bdt class="block-component"></bdt><bdt class="block-component"></bdt>, <bdt class="question">CO</bdt><bdt class="statement-end-if-in-editor"></bdt><bdt class="block-component"></bdt><bdt class="block-component"></bdt> <bdt class="question">80209</bdt><bdt class="statement-end-if-in-editor"></bdt><bdt class="block-component"></bdt><bdt class="block-component"></bdt><bdt class="block-component"></bdt></div><div style="line-height: 1.5;"><bdt class="question">United States<bdt class="statement-end-if-in-editor"></bdt><bdt class="block-component"></bdt></bdt><bdt class="statement-end-if-in-editor"></bdt><bdt class="statement-end-if-in-editor"></bdt></bdt><bdt class="statement-end-if-in-editor"></bdt><bdt class="block-component"><bdt class="block-component"></bdt><bdt class="statement-end-if-in-editor"><bdt class="block-component"></bdt></div><div style="line-height: 1.5;">
</div><div id="request" style="line-height: 1.5;">13. HOW CAN YOU REVIEW, UPDATE, OR DELETE THE DATA WE COLLECT FROM YOU?</div><div style="line-height: 1.5;">
</div><div style="line-height: 1.5;"><bdt class="block-component"></bdt></bdt>You have the right to request access to the personal information we collect from you, change that information, or delete it. <bdt class="statement-end-if-in-editor"></bdt>To request to review, update, or delete your personal information, please <bdt class="block-component"></bdt>fill out and submit a


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</span><span style="color: rgb(48, 48, 241);"><span data-custom-class="body_text"><span style="font-size: 15px;"><a data-custom-class="link" href="https://app.termly.io/notify/ec29d16d-61cf-47c9-8dba-c2e69a53bf86" rel="noopener noreferrer" target="_blank">data subject access request</a></span></span></span><bdt class="block-component"><span data-custom-class="body_text"></bdt></span></span><span data-custom-class="body_text">.</span></span></span></div><style>
  ul {
    list-style-type: square;
  }
  ul > li > ul {
    list-style-type: circle;
  }
  ul > li > ul > li > ul {
    list-style-type: square;
  }
  ol li {
    font-family: Arial ;
  }
</style>
</div>
<div style="color: #595959;font-size: 14px;font-family: Arial;padding-top:16px;">
  This privacy policy was created using Termly's <a style="color: rgb(48, 48, 241) !important;" href="https://termly.io/products/privacy-policy-generator/">Privacy Policy Generator</a>.
</div>
```